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#### **Our MISSION**

To enable ongoing independent living and quality of life for our clients through individualised support services and programs.

#### **Our VISION**

Our community who are aging, disabled and disadvantaged are able to enjoy their independence and quality of life.

#### **Our VALUES**

#### Our Clients

We provide individualised, high quality support services that enable our clients to remain living in their own homes.

#### Our Staff

We encourage staff development, team work, flexibility and responsiveness in providing client services.

#### **Our Funders**

We develop and present accountable support services within funding guidelines.

#### Our community

We continue to support our community through charitable services.





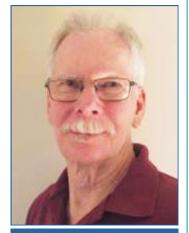
**Gundega Zarins** 



**Andris Drezins** 



**Heather Pooloo** 



Kristaps Zarins

On behalf of the Board of Your Aged Care at Home, it gives me great pleasure to present our 2019 Annual Report.

The past 12 months have seen the ongoing expansion of Your Aged Care at Home's key business activities, especially with the delivery of the NDIS services to local community participants. This has allowed us the opportunity to expand our workforce and deliver more specialised care and support services to a diverse range of clients. The Home Care Packages Program has remained stable in the number of packages managed - in total 93 - however, there has been a significant increase in the delivery of high care Level 3 and 4 packages from 32% in July 2018 to almost 50% in June 2019. This was examined in our Quality Review by the Aged Care Quality and Safety Commission on 7 May 2019, especially in relation to personal care, clinical care and workforce training and skills. I am very pleased to announce that all expected outcomes where met at our Quality Review with no specific areas in which improvements were to be made to ensure the Home Care Standards are complied with. The management team and staff are to be congratulated on this outstanding result and is testament of their commitment to ensuring the best possible outcomes for our care recipients and carers.

As the new Aged Care Quality Standards come into effect from 1 July 2019, Your Aged Care at Home will further develop and improve the delivery of quality care services under the Home Care Packages Program. Integral to our success in meeting the new standards will be the use of innovative, end-to-end technologies, expansion of our workforce to include more Allied Health professionals for clinical care, ensuring that our governing body is accountable for the delivery of safe, quality care and services and, most importantly, that every care recipient continues to be treated with dignity, respect and have choice and control of the services they receive.

Despite delays in the implementation of key reforms published in the government's Aged Care Roadmap in 2016, including plans to amalgamate existing home care programmes to form an integrated care at home programme, it remains essential that Your Aged Care at Home undertakes due diligence to ensure we are well positioned and prepared for these changes. Your Aged Care at Home will submit an application in the next growth round of the Commonwealth Home Support Program that, if successful, will provide us with greater capacity to deliver the much needed care and support services to care recipients.

In a climate of change and transparency, we are committed through our governance and management systems to be held accountable to all our stakeholders. The success of Your Aged Care at Home will be measured against three key indicators – quality, technology and sustainability – as we recognise that true change and success can only be achieved when innovative ideas are embedded into the character and core values of our organisation.

On a final note I, would like to take this opportunity to thank all members for their ongoing support and commitment to the vision and values of Your Aged Care at Home. I am proud of the team that we have built and continue to build. The foundations of Your Aged Care at Home are embedded in a genuine commitment to serve our community and are shored up by the principles of equity, quality, partnership, commitment and transparency. We continue to be grateful and appreciative of the passion and commitment of our staff across the organisation who are always striving to provide high quality care and bring our mission and values to life. Our accomplishments can only advance through the continuing support of our stakeholders, staff and volunteers for which we are tremendously grateful, and we look forward to an exciting and challenging year ahead.

Heather Pooloo, J.P. Executive Director

Andris Drezins

As another year rolls over we celebrate further growth and improved delivery of Aged Care and NDIS services.

In our second year of delivering NDIS services we see tremendous growth, quadrupling our monthly revenue from the beginning to the end of the financial year. The strong increase has been of great benefit to our clients as we have been able to take on board a full time NDIS coordinator to facilitate the individual needs of each client. The addition of NDIS services has also provided comfort to many of our aged care clients, as we can now provide extended services to the broader family unit.

NDIS has been a welcome addition for our staff. As we take on more NDIS participants we match the support service demand increase with additional staff numbers and staff training. Our training program now includes both Home Care and NDIS modules, providing diversity, greater knowledge and career growth opportunities for our staff. Staff selection now includes skills in the area of disability support, and one-third of our staff now supports NDIS participants with a myriad of customised services.

The new home care standards, and our upcoming NDIS certification process has been a focal point of our business for the last few months. In May 2019 we were successfully audited for our compliance to Home Care standards and are now working towards NDIS re-certification, due later this year. Although the process of being audit ready may seem to be a distraction, it does focus our organisation's efforts to deliver well supported services for our clients. Each client, their carers and family were invited to attend our recent audit. We had such a turn out that the event became a major social occasion.

Our charity team has been working overtime supporting the local community with annual charity events providing support packages for disadvantaged children, parents and carers. Food Bank Friday has become a regular occurrence being held on the last Friday of each month and is supported and run by our charity groups and an ever-growing band of volunteers. I often see our NDIS and Aged Care clients come along to our monthly events for the joy of participating and lending a helping hand. Our midyear annual client event (Latvian summer solstice celebration) now includes our NDIS clients and has become an even bigger celebration for all who attend.

This year we have taken an active role in reaching out to the broader community by organising information sessions and radio interviews to allow the elderly and their families to gain a better understanding of the home care environment. Social media is becoming more of a tool to interact with our clients which has been achieved by launching a new YouTube channel, revamping our website and increasing our presence on social media platforms. I embrace the rawness of our videos, photos and posts. They are not made to look impressive - they are there to warmly connect with our community.

To say that I am excited about the next year would be an understatement. We pride ourselves in truly caring for our clients, and every decision, effort, policy and action is guided by our clients' needs. The strength of our business is reflected by our clients' needs, and is supported by our clients, their carers, their families, our staff and the broader community. I am appreciative of our talented workers and look forwards to another successful year serving our wonderful clients.

Andris Drezins
Business Manager
Director

We celebrate another successful year reflected by strong growth!

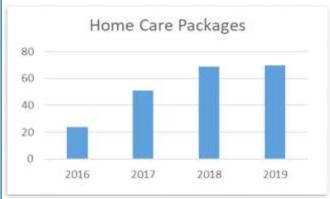
This is the third year the Government reforms of Consumer Direct Care (CDC) have been in place, enabling the consumer to direct their care and funding of their home care package to the provider of their choice.

As a not for profit aged care and NDIS provider, we strive to bring real choice and greater value to our clients, whilst ensuring our financial stability for sustainable growth and continued long-term security for our clients.

This year has been tempered with a modest increase in client numbers, finishing the year with a total of 70 active Home Care Packages. There was a total of 93 unique home care packages delivered in the financial year, representing a 12.5% increases from our 2017-2018 financial year. Although the overall client numbers have not risen significantly, the overall revenue has



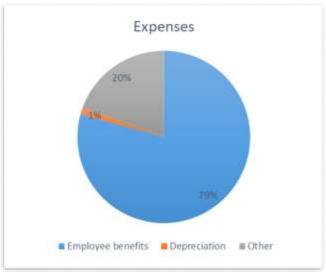
increased. This is due to a greater mix of high care clients and the ever increasing number of NDIS clients being serviced.

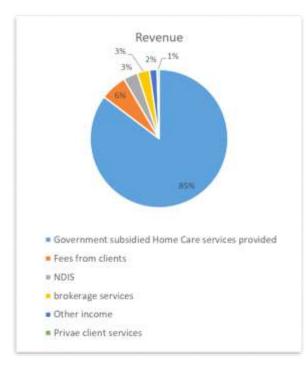


The year finished with overall revenue at \$2.015 million, of which \$1.719 million represents services provided to Home Care Package clients. NDIS services represent \$68,059 which is an excellent result and represents a \$66,333 increase for the year. Other revenue included services provided to private clients and brokerage services.

Expenses totalled \$1,996 million, which is representative of the increase in service delivery, and also includes investment in continued professional development of employees who support the professional care for our clients, as well as further investment in technology, information management and regulatory compliance.

Overall, the financial year recorded a surplus of \$19,001. The year-end Statement of Financial Position remains strong. Cash and cash equivalent assets were \$859K, increasing by \$186K during the year. Working capital remains strong at \$259K, an increase of \$31K from the beginning of the year.





Your Aged Care at Home is committed to providing quality and individualised care for older Australians and people with disabilities in their homes. The future business activities and financial performance continues to be optimistic as we continue to establish a presence of outstanding service in the marketplace.

#### Denise Yousheyah FIPA

Associate Diploma in Business (Accounting) Accounts Manager

It is with great joy that I present our Operations Report for 2019.

The year 2018 saw the expansion of my responsibilities to include the role of Operations Manager whilst maintaining my current position as the ICT Manager for Your Aged Care at Home.

#### **Food Bank Friday initiative**

One of the major initiatives that we launched towards the end of 2018 was the start of our Food Bank Friday Charity Event; essentially, it is a 'pop-up' shop aimed at providing fresh food supplies from Food Bank NSW to the local aged and disability community.

Food Bank Friday's commenced on 9 November 2018 and it has been running since, normally on the last Friday of each month. Our monthly event has indeed attracted various group of sponsors and supporters,



including Commonwealth Bank of Australia, McArthur, Dynatech IT Solutions, and Amcal Pharmacy.

Goods that we gathered during the events are distributed carefully to our charity outreach participants, including refugees and immigrants in the Merrylands and Fairfield regions, who are financially disadvantaged and who have minimal support networks. YACAH is actively seeking more financially challenged participants such as those from the CALD and the refugee communities to join our Charity programmes.

In addition, YACAH held a special Mother's Day event on the 26th of April 2019, which was supported by Share the Dignity and we managed to prepare and share special gift bags that were distributed later by Diamond Women's Support, who specialise in single-mothers and mothers who have gone through unexpected pregnancies.

Another key event that we held was our Easter event, which received the support of The Reject Shop and McArthur recruitment for Easter Egg donations; subsequently, their gifts were donated to various venues, including Hope of Nations Church, EFKS Moorebank Church and EFKS Preston Sunday School.

We were delighted when Commonwealth Bank of Australia (Bankstown Centro) awarded us a local community grant of \$500 during our Winter "Flu-Bank" event held on the 31st of May 2019, to support YACAH's Winter Food Bank events by which winter goods were supplied over three months at these events.

Over the next 12 months we are planning to expand our Food Bank initiative to provide more home delivery services, and to run additional onsite Food Bank Friday events; therefore, we have engaged with community leaders from various cultures and backgrounds who have expressed their interest in getting involved in our initiative, and in providing their support through their respective volunteer groups.

#### Information Administration Systems and Cyber Security initiative

To ensure that data across all of YACAH's devices are safe and secure, we have partnered with Computer Merchants and implemented Cisco Systems Manager, which is a Mobile Device Management (MDM) system, and Cisco Umbrella, which is an advanced cloud security platform. Needless to say that such cutting-edge technological advances have allowed our organisation to grasp an in-depth knowledge of what is happening at each device by which we are able to configure security profiles to block various kinds of cyber threats and attacks. The initiative took shape at the end of December 2018 and continues to maintain our data security.

Moreover, to improve our onsite data security even further, we have upgraded our existing firewall to the latest Cisco Meraki security appliance; as a result, the change from a traditional firewall to a next

generation firewall has allowed our organisation to be more protected, to have more insights into traffic monitoring and internet usage, and to provide automatic updates and patches.

In addition to our partnership with Computer Merchants, YACAH has partnered with Zilirio to ensure that our IT systems are compliant under the Home Care Standards in relation to data privacy and confidentiality (1.3 Information Management Systems). Through Zirilio's direction, our site underwent rigorous penetration tests, which resulted in a perfect result, with no recommended action required.

However, during the process of refreshing the iPads of our staff, a major issue with our existing scheduling platform (TSheets) was identified. Following our review and consultation with software developers, a decision was made to change and to migrate the platform "Ento". We succeeded in swapping platforms at the start of 2019, and ensured that all our staff are trained and equipped with the skills to use the platform to clock in their shifts, and to manage and maintain their rosters.

A key development in our Information Administration system is the establishment of a streamlined Client Management Platform to consolidate and to automate existing administrative tasks, such as scheduling, accounting and invoices, during which we have engaged actively various specialists, such as Alcatel-Lucent Enterprise, Genysis, Lumary, Destined and AuTech Solutions, to name a few. The driving force behind such an upgrade is to ensure that YACAH has the leading-edge technology in the Home Care service provision by providing IT and data solutions that are secure, user friendly and purposeful. More importantly, YACAH ensures that its care recipients and carers have access to their information at all times, and that such information is maintained and remained confidential in nature.

#### Marketing initiative

As previously addressed, YACAH needed to refresh its online representation, including its website, social media and marketing platforms. After two months in developing the design that would express the "feel" of our organisation, we were pleased to launch our new website on 19 November 2018. As a charity organisation, we felt that the website should not solely focus on the Home Care Packages Programme and Aged Care services at home, but more so on the other functions of the business, such as NDIS and Charity programmes.

In addition to the increased use of Facebook, on which we post our events, job advertisements and media updates regularly, YACAH has created a company page at LinkedIn, hence, providing more online representation of our organisation on the professional networking platform, where most of our activities are published also. Furthermore, given the importance of our online representation, we re-launched in November 2018 our YouTube channel through which we have published the videos of our regular events and marketing functions.

To build upon the Food Bank event and marketing around the Home Care Packages Programme and NDIS, we were invited for an interview on Radio 2moro on 15 January 2019, which was not only broadcast on the radio, but also livestreamed on Facebook as well. Through this broadcast, we were able to access other demographics in Sydney to market our brand to CALD specific communities.

#### **YACAH Governance and Standards**

At the start of 2019, the YACAH was approached by Caliper, a company that specialises in industry personnel profiling, to undertake an Aged Care study, which is intended to showcase specific personality traits that are common within Residential Care and Home Care support workers. As the study is ongoing, the outcome will be published by the end of 2019.

Part of the role of the Operations Manager includes attending matters related to internal reviews and audits of our organisation; therefore, we adopted the centralised platform, "Moving On Audits" (MOA), to complete such matters more efficiently. Moreover, we noted that the MOA platform has allowed us with the opportunity to benchmark our organisation against others, and to ensure that we are fully compliant with the expected outcomes of the Aged Care Quality Standards.

On 7 May 2019, YACAH underwent its Quality review by the Aged Care Quality and Safety Commission, during which all important aspects of our organisation were reviewed, including our accounts, our staff, our clients, our carers, and our members of the board. The Aged Care Quality and Safety Commission was pleased with the systems we have in place to operate as a Home Care Packages Provider, and in the Final Quality Review Report, it was stated that "there are no specific areas in which improvements must be made to ensure the Home Care Standards are complied with."

The timing of such a review was beneficial, as the new Aged Care Quality Standards are put in place effectively on the 01 July 2019. Under the new changes to Home Care Providers, we were required to create a fully transparent price schedule to publish on to My Aged Care and our website. In addition to updating our systems and pricing, we decided to be proactive with transitioning to the new standards by training all of our staff and by informing our clients of these changes.

Our upcoming plans with our workforce partner McArthur include holding free information seminars to the public to explain people's entitlements under the new standards and how to access the Home Care Packages Programme.

On a final note, Your Aged Care at Home continues to strengthen its partnerships with various aged-care agencies and stakeholders, including McArthur for workforce support, the allied Home Care and the Disability providers Muslim Care, PAWA and Ultimate Disability Services (UDS), and with various technology partners such as Cisco, Computer Merchants, Telsta, TPG, Zirilio, ALE, and many more. I am looking forward to another eventful and successful year of operations ahead, here at Your Aged Care at Home.



Foodbank Friday—31 May 2019

Commonwealth Bank of Australia Bankstown Centro Branch Manager, Mahmoud Kanj visited Your Aged Care at Home to present their community grant in support of our Foodbank charity works.

Your Aged Care at Home is subsidised by the Department of Health's Home Care Packages Program to provide Home Care Packages to eligible care recipients residing primarily in the Sydney Metropolitan area. In addition, we also provide NDIS services to eligible participants of the scheme.

We serve a diverse range of clients from various backgrounds with a focus on financially disadvantaged people and people from culturally and linguistically diverse backgrounds. Statistical analysis has been taken from 1 July 2018 to 30 June 2019 to provide a snapshot of the people we provide services to.

#### **HCP CLIENT MOVEMENT**

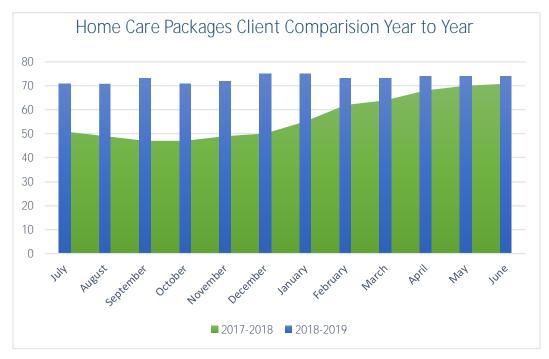
2018-2019 saw a 12.5% increase in the total number of Home Care Packages that were managed by Your Aged Care at Home. As of the 30 June 2019, 93 packages were delivered at the following levels:

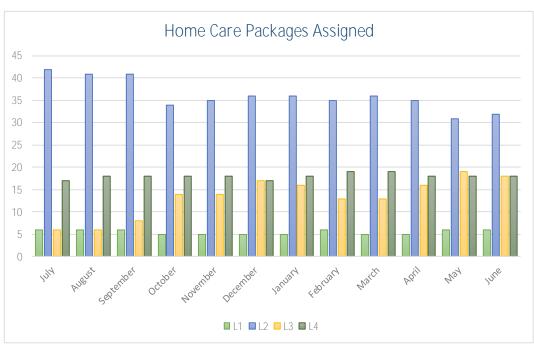
Level 1-5

Level 2-49

Level 3-16

Level 4-23

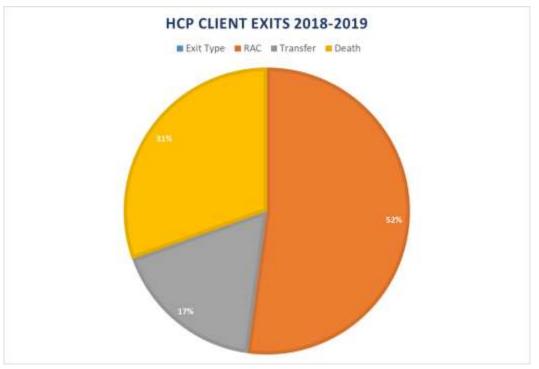




#### **CLIENT EXIT**

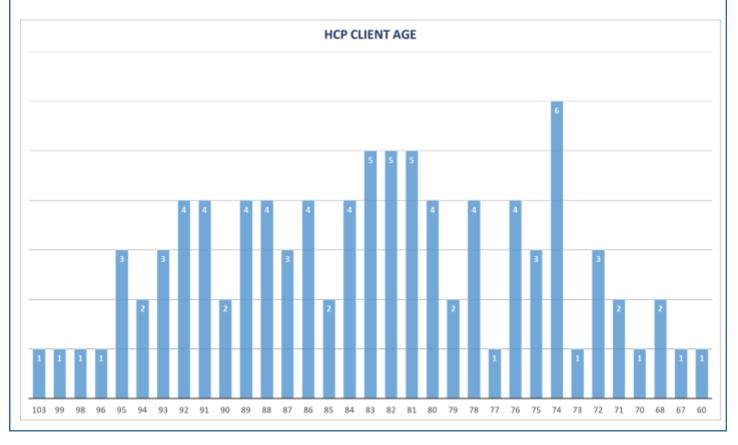
In total, 23 HCP clients exited our services throughout the 2018-2019 period. This represents almost 25% of the total number of HCP clients for the year.

Of these, 30% died either at home or in hospital; 52% entered Residential Aged Care and 4 transferred to other service providers.



#### **AGE**

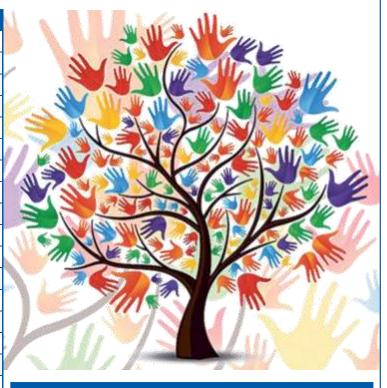
The age range of subsidised HCP clients was from 60 years to 103 years with the mean age being 83 years. Our eldest client, who is 103 years old, has been with our service since October 2005. She still remains living at home with the support of her son and the services provided through her Home Care Package.



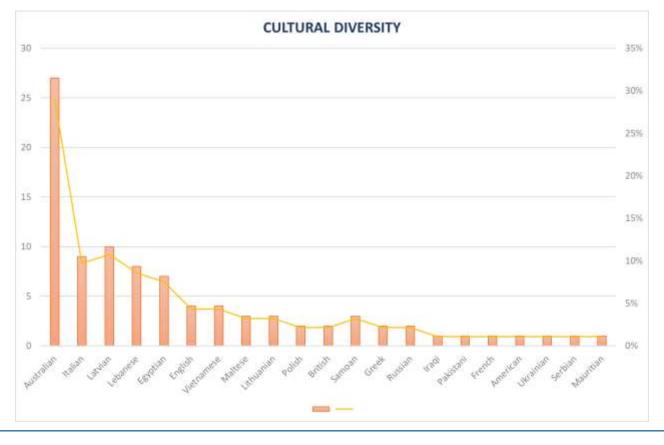
#### **CULTURAL DIVERSITY**

The background of our clients has diversified significantly over the past 12 months with our clients coming from more than 20 different cultural backgrounds. People from Australian background form 29% of our total client numbers, followed by Latvians at 11% then Italians at 10%.

Nationality	Number	Percentage
Australian	27	29%
Latvian	10	11%
Italian	9	10%
Lebanese	8	9%
Egyptian	7	8%
English	4	4%
Vietnamese	4	4%
Lithuanian	3	3%
Maltese	3	3%
Samoan	3	3%
British	2	2%
Greek	2	2%
Polish	2	2%
Russian	2	2%
American	1	1%
French	1	1%
Iraqi	1	1%
Mauritian	1	1%
Pakistani	1	1%
Serbian	1	1%
Ukrainian	1	1%

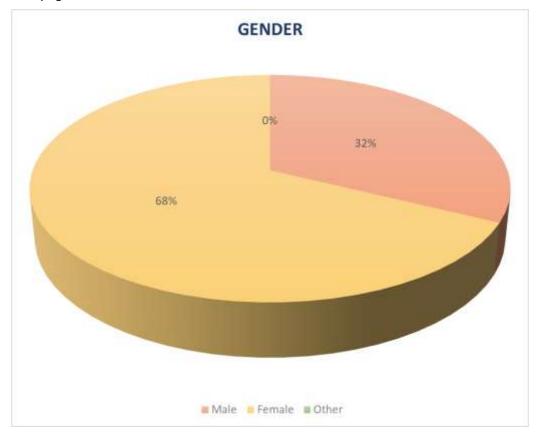


Diversity is about embracing differences, and recognising the amazing things that are possible when it's woven into an organisation's culture



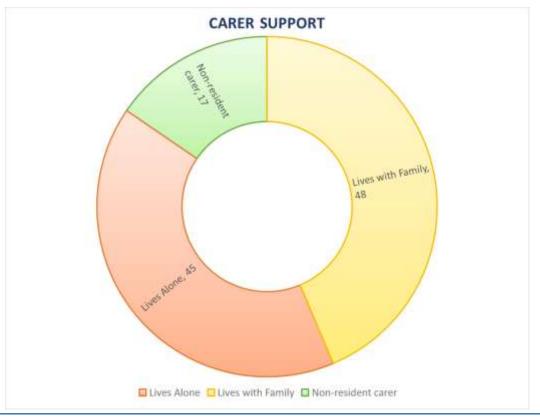
#### **GENDER**

Of the 93 total HCP clients serviced during the 2018 -2019 financial year, 68% identified themselves as female; 32% identified as male whilst 0% identifying as other.



#### **CARER SUPPORT**

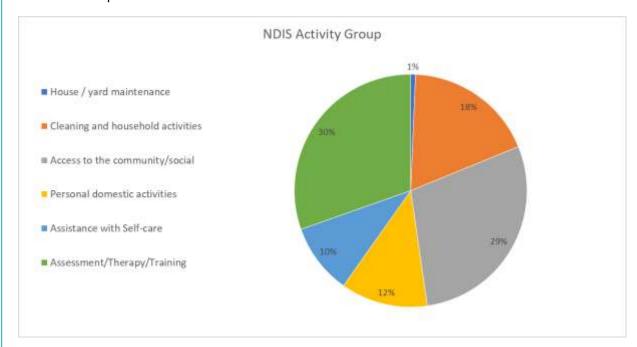
Carers play an essential role in supporting our clients to remain living at home for as long as possible. In total, 48.5% of all clients live alone at home while 51.5% live with family, whether it be with their spouse, child or other relative. This represents an increase in 4% of total number of clients who live with family from last year. Of those clients who do live alone, 18% have a non-resident carer who provide support and care on a regular basis while 20% did not have any carer support.



2018-2019 marks the first full year of delivering NDIS services to eligible participants in the community. We saw a rapid growth in services, quadrupling our monthly revenue from the beginning to the end of the financial year. Your Aged Care at Home will continue to focus on the delivery of NDIS services and supports in the coming years and hope to be able to provide a high standard of services to all our participants.

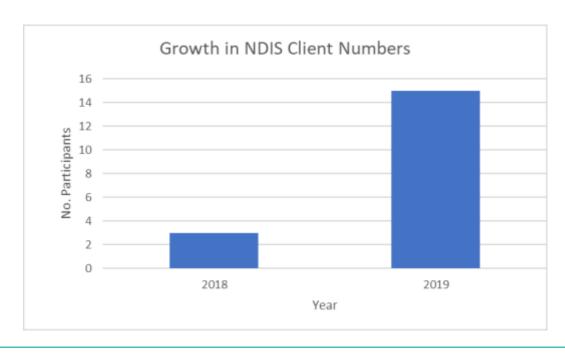
#### **ACTIVITY GROUPS**

Your Aged Care at Home provided a range of services and supports through the NDIS in the reporting period, including Assessment/Therapy/Training which totalled 30% of service delivery as well as access to the community/social at 29%. Cleaning and Household activities made up 18% while personal domestic activities made up 12%.



#### **GROWTH IN PARTICIPANTS**

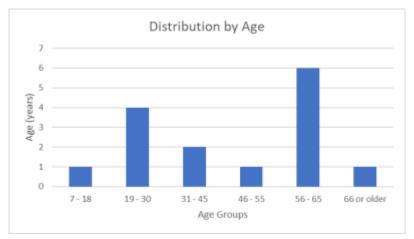
The number of NDIS participants increased from just 3 at the end of June 2018 to 15 active participants by the end of June 2019. Many of our clients reside in the Inner West and South West Sydney regions and find that our services and support workers are readily accessible to them.

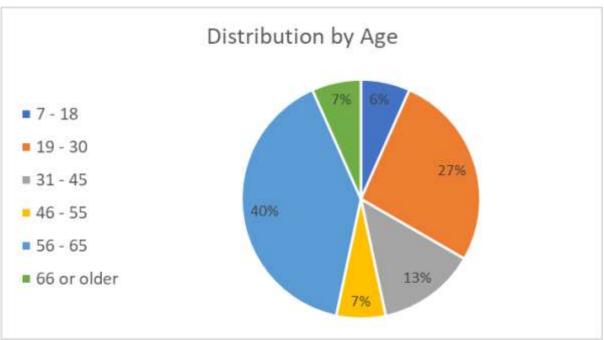




#### **AGE OF NDIS PARTICIPANTS**

The age of our NDIS participants ranges from 7 through to 66 or older with 46% aged between 56-65 years, 27% aged between 19-30 and 13% aged between 31-45.





Keeping with the traditions of Latvian Aged Care Laima, Your Aged Care at Home celebrated  $J\bar{a}\eta i$  on Thursday, 20th June 2019, which was attended by more than 50 members of our community including clients, carers, friends, staff and volunteers and their families as well as members of the  $Daugavas\ Vanaqi$ .

The day was very successful and the celebration of these events is only made possible though the hard work of our volunteers, staff and the amazing support of our donors. A special thanks to Bunnings Greenacre for their generous gift donations to all our guests.

#### What is Jāṇi?

 $J\bar{a}\eta i$  is by far the most popular Latvian cultural festivity. It is a day when cities vacate and every civil servant and bank clerk shows their pagan side. It originated as an ancient fertility festival celebrated after sowing the crops and before gathering harvest.

The festival of  $J\bar{a}\eta i$  originates from an ancient celebration honouring the Latvian pagan deity  $J\bar{a}nis$ . It is said that once a year,  $J\bar{a}nis$  would come to Latvia, bringing luck and fertility to its people. In modern times, the name  $J\bar{a}nis$  is the most common name given to males, and it corresponds to names like John, Joshua, Johan, and Ivan.

Latvians sing, dance, eat and are merry during  $J\bar{a}\eta i$ . Cheese with caraway seeds, meat patties and beer are a must for every table. People light bonfires, jump over them and celebrate until the sunrise. Romantic couples leave the crowd to look for the "flower of the fern", which is alleged to bloom only in the night of  $J\bar{a}\eta i$ .

Sweet beer is a traditional drink during the festival, typically made from barley and rye. These two ingredients are processed following special brewing procedures such as germination, drying, and roasting. The beer is brewed, sweetened, and stored for a length of time before being delivered to all the people who have come to participate in the festival. Few brew it themselves, but it is traditional to make it at the place where a large group of people celebrate the night together, typically with a huge bonfire.

There are various typical foods cooked during the day, later delivered and shared to festivities around the country. Soup, dishes made from potatoes and strawberries, pancakes, and sweet beer are the routine items found every year. Of special note is a special type of cheese infused with caraway seeds, frequently found during the  $J\bar{a}ni$  festivities.

Families get together in their countryside homes. They make bouquets and wreaths out of herbs, flowers and leaves. Women traditionally wear flower wreaths, while men have theirs made of oak leaves or twigs. The livestock and fences are adorned with wreaths. Gates and rooms are decorated with birch, oak, and rowan branches.

The celebration used to take place during the longest day and the shortest night of the year, June 21. The Christianisation of Latvia moved the date forward to the eve of June 24, the St. John Day.

Jāṇi has become an annual event for Your Aged Care at Home and we hope to see it continue to grow in the years to come as more of our clients, carers, family and friends can experience some of Latvia's wonderful traditions and cultural festivities.













One of the most important and well-attended charity functions of Your Aged Care at Home is our annual Christmas party celebrations that is organised for all our clients, family, carers, friends and members of the Latvian community.

This is a free event and provides a great opportunity for everyone to meet with each other and members of their support team. New friendships are often formed and we always receive positive feedback from all who attend.

We had more than 65 guests at our 2018 Christmas party, who were delighted by the special visit from Santa and his helpers, thanks to the generosity and support of Bunnings Greenacre and their Activities Orgnaiser, Kathy Waite. Santa and Kathy made sure every guest received a present donated by Bunnings which was warmly received by all.

This annual event is made possible through the

fund raising activities that we undertake throughout the year, so we can bring together those whom we support to celebrate this joyous occasion.



Santa and his helper, Kathy Waite, Bunnings Activities Organiser, presenting gifts to our clients on behalf of Bunnings Greenacre.









As registered charity public and benevolent institution, as well as a Centrelink registered organisation to host job seekers undertaking voluntary work as an approved activity, Your Aged Care at Home highly values the dedication and tireless work of our volunteers.

For the past two years, Leigh Gayford has volunteered his time to assist with caretaker and gardening work as well as supporting our Foodbank charity work. His services are highly valued and Foodbank would not be possible without his ongoing commitment.

Leigh has expanded his involvement with our Foodbank charity service by providing home delivery services of goods as well as coordinating our pop-up Foodbank stalls on the last Friday of each month.

Another valuable volunteer for Your Aged Care at Home is Wynne Jumikis. Wynne has been an active volunteer for the past five years and no event would be complete without her incredible hard work and wonderful culinary and decorating skills. Wynne also supports the Daugavas Vanagi on a regular basis and her dedication and commitment is greatly valued by all. No function of Your Aged Care at Home would be complete without Wynne.





Leigh Gayford





YACAH Staff and volunteers preparing gift bags for our Easter Foodbank Drive in April 2019

Your Aged Care at Home is in its third year of providing fresh produce and non-perishable household items to our clients through Foodbank. This year we have expanded our Foodbank services and started our Foodbank Fridays so members of the public can also access the program.

FOODBANK IS THE
LARGEST
FOOD RELIEF
ORGANISATION IN
AUSTRALIA

Foodbank Friday is held on the last Friday of each month and provides a great opportunity for members of the public to drop by and have a chat with us and learn more about the charity work we do as well as the services we provide to the community.

Each month we have targeted specific vulnerable groups in our local community who are in need of food parcels and have made numerous donations to them. The following illustrates just some of the support that we were able to provide this year and we plan to expand the program even further in the coming 12 months.

















# Food Bank on Fridays

FEEDING many more hungry mouths, Your Aged Care At Home has extended the Food Bank program from home deliveries to include the local community.

Starting this Friday, March 1, at 49-51 Stanley Street, Bankstown, 2pm to 3.30pm, 'Food Bank Fridays' offer food parcels to residents who are in need of support and are struggling to make ends meet.

Parcels are available for only \$5 (packing and administration contribution) and this Friday, will also include the donation of toys to local children as well as a range of



Registered nurse Christina assisting at Food Bank.

stationery and school supplies.

"All contributions will support the local aged and disability community," a spokesperson said.

"Your Aged Care At Home support services include personal care, meal preparations, housework, gardening, transport, pet therapy and social outings. Your Aged Care at Home is also a registered provider of the National Disability Insurance Scheme (NDIS)."

For a complimentary consultation or further info about Food Bank, call 8764 3669.

#### The Lions Club

Your Aged Care at Home supports the World Festival of Magic every year by providing tickets so that children who are normally afforded the usual joys of childhood such as those with disabilities, special needs or suffering from chronic or terminal illnesses, can enjoy a few hours of fun and be amazed by this incredible magic show.



As a registered charity, Your Aged Care at Home relies on the generous support of our donors to enable us to provide additional services and support to vulnerable people living in our community.

This year we have been supported in some of our fund raising activities by:

- Bunnings Greenacre who provided gifts to all our guests at our client Christmas Party and Jani celebrations as well as donating a portable air conditioning unit to a financially disadvantaged client
- CBA Bankstown Centro—\$500 Community Grant
- McArthur—Easter eggs for our Easter Foodbank
- Kmart Banktown—Gift card for our Easter Foodbank
- The Reject Shop Campbelltown—Easter eggs for our **Easter Foodbank**
- Share the Dignity—Donation of personal care items and handbags for distribution to homeless women
- Mortdale Cricket Club—donation of Junior Cricket sets





SUNNINGS warehouse

Greenacre

57 - 67 Roberts Road

Greenacre NSW 2190

Phone: 8755 7600









Share the Dignity donating personal care bags to be



Gift bags that YACAH prepared for our Mother's Day







Bunnings donation of a portable air conditioner for

#### YOUR AGED CARE AT HOME LIMITED

49-51 Stanley St, Bankstown NSW 2200

ABN: 39 169 059 992

### FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2019



Your Aged Care at Home Limited by Guarantee RDR General Purpose Limited
ABN 39 169 059 992
Annual Report - 30 June 2019

### YOUR AGED CARE AT HOME LIMITED 30 JUNE 2019

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## YOUR AGED CARE AT HOME LIMITED Directors' Report FOR THE YEAR ENDED 30 JUNE 2019

The Directors of Your Aged Care at Home Ltd present their report together with the financial statements of Your Aged Care at Home Ltd for the year ended 30 June 2019 and the Independent Auditor's Report thereon.

#### **Board of Directors**

The following persons were Directors of Your Aged Care at Home Limited during and since the end of the financial year:

### Heather Pooloo, J.P - Chairperson Executive Director

Director since 2014

Our Executive Director, Heather, has extensive management and project development experience in the domains of community aged care, education and CALD community development. Heather was appointed by the Board of the Sydney Latvian Society in April 2014 to undertake the transfer of Latvian Aged Care *Laima* to Your Aged Care at Home Ltd. This was completed in January 2015 with the successful approval of 25 Home Care Packages being transferred to Your Aged Care at Home.

#### **Gundega Zarins – Company Secretary**

Director since 2014

Gundega has worked in aged care for more than ten years and is a highly respected and active member of the Sydney Latvian community and is the Secretary of *Dangavas Vanagi*. As a licensed club, Gundega is responsible to the Office of Liquor, Gaming and Racing (OLGR) including financial reporting, the Responsible Service of Alcohol (RSA), the Responsible Conduct of Gambling (RCG) and other legislative requirements relevant to registered clubs. She is also the Treasurer of the Ladies Auxiliary attached to the *Dangavas Vanagi* in addition to being Deaconess to the Evangelical Lutheran Unity Congregation in Strathfield.

#### **Kristaps Zarins - Director**

Director since 2015

Kris has extensive management and project development experience. As senior manager with CSIRO (1980-1982), Kris was responsible for developing and implementing effective financial and personnel systems. As Executive Officer of the UNSW Institute of Administration he developed and implemented marketing programs and presented a paper at the International Conference (Clear Visions of the Future - The Key to Success). He was also National Administration Manager for the Australian Bicentennial Authority, where he developed and implemented management systems for procurement, travel, stores management and organisation wind-down. As HR Manager for House with No Steps, Kris introduced client evaluation and support systems and Quality Assurance. Kris also held the position of GM of Employment and Lifestyle Programs, where he developed and introduced DSS and established Industry Quality Assurance Network.

#### **Andris Drezins - Director**

Director since 2018

Andris brings his sales and project management knowledge to the role of Director and Business Manager. As an Account Manager for Schneider Electric for 13 years, Andris developed effective whole of life energy and technology upgrades for some of Sydney's major hospitals and commercial buildings. For 12 years Andris worked as a Project Manager and Engineering Team Leader for Honeywell, where Andris

#### **Directors' Report**

#### FOR THE YEAR ENDED 30 JUNE 2019

was responsible for the design, budgeting and effective implementation of building management systems and energy projects. Andris is pursuing his interests in health and well-being, and is currently studying Food and Nutrition through La Trobe University.

#### Principle activities and objectives

During the year, the principle activities of Your Aged Care at Home Ltd were to provide Home Care Packages Program services to the elderly across the Sydney Metropolitan area.

Care and support services provided include:

- Personal services including personal assistance with, bathing and showering, grooming, dressing, toileting, mobility and transfers
- Nutrition, hydration, meal preparation and diet
- Management of skin integrity
- Continence management
- Mobility and dexterity including provision of walking aids, mechanical devises for lifting and assistance with using aids
- Support services including cleaning, laundry, gardening, medications management, transport, respite care, home maintenance, home modifications and social activities
- Leisure, interests and activities
- Clinical services including nursing, occupational therapy and physiotherapy services as well as referral to health practitioners and other service providers
- Companion Pet Therapy
- Foodbank

Your Aged Care at Home was approved as a registered provider with the National Disability Insurance Agency on 30 April 2018 to deliver a range of services under the National Disability Insurance Scheme.

Support services include:

- Support Coordination
- High Intensity Daily Personal Activities
- Household Tasks
- Assistive Products for Household Tasks
- Innovative Community Participation
- Assistance with Travel/Transport Arrangements
- Participation in Community, Social and Civic Activities
- Community Nursing Care for High Needs
- Therapeutic Supports
- Daily Personal Activities

There has not been any significant change in the state of affairs of Your Aged Care at Home Ltd during the financial period.

#### **Short-term objectives**

The Company's short-term objectives are to:

Provide care for aged, sick and infirm persons based on the broad principles of the Aged Care
 Act 1997 (Cth) as amended or its equivalent if subsequently replaced;

## YOUR AGED CARE AT HOME LIMITED Directors' Report

#### FOR THE YEAR ENDED 30 JUNE 2019

- Promote a high quality of care for the recipients of aged care services that meet the needs of individuals;
- Protect the health and well-being of the recipients of aged care services;
- Ensure that aged care services are targeted towards the people with the greatest needs for those services;
- Facilitate access to aged care services by those who need them, regardless of race, religion, culture, language, gender, economic circumstance or geographic location;
- Provide respite for families, and others who care for older people;
- Encourage diverse, flexible, and responsive aged care services that are appropriate to meet the needs of the recipients of those services and their carers;
- Facilitate the independence of, and choice available to, those recipients and carers; and
- Support people with disabilities, their families and carers under the National Disabilities Insurance Scheme by:
  - a. Providing and/or supporting an integrated range of innovative and responsive services that promote, develop and sustain the independence and community inclusion of those who have, or may acquire, disability;
  - b. Providing and/or supporting services for people with disabilities, their families and carers which promote independence and choice;
  - c. Providing and/or supporting services which develop rights and dignity of people living with, or affected by, disability;
  - d. Educating the community about people with disabilities, the causes of those disabilities, and the rights and potential of those people;
  - e. Advancing the interests of people in our society living with, or affected by, disability;
  - f. Providing and/or supporting services to assist other organisations to achieve all or any of these aims.

#### Long-term objectives

The Company's long-term objectives are to:

- Be sustainable and strive for continuous improvement so as to offer the best possible outcomes for the elderly and disabled and their carers requiring our assistance; and
- To help plan effectively for the delivery of aged care services and disability support services that:
  - a. Promote the targeting of services to areas of greatest need;
  - b. Promote aging in place through the linking of care and support services to the places where older people prefer to live; and
- Support people with disabilities, their families and carers and advance the interests of people in our society living with, or affected by, disability.

#### Strategy for achieving short and long-term objectives

To achieve these objectives, the Company has adopted the following strategies:

• The Company strives to attract and retain quality staff and volunteers who are committed to working in aged care and disability support services, and this is evidenced by low staff turnover. Your Aged Care at Home believes that attracting and retaining quality staff and volunteers will assist with the success of the company in both the short and long term;

## YOUR AGED CARE AT HOME LIMITED Directors' Report FOR THE YEAR ENDED 30 JUNE 2019

- Staff and volunteers are committed to creating new and maintaining existing programs in support of aged care and disability care recipients. Committed staff and volunteers allow the Company the ability to engage in continuous improvement;
- Staff and volunteers strive to meet consistent standards of best practice and provide clear expectations of professional accountabilities and responsibilities to all stakeholders. This is
- evidenced by the performance of staff and volunteers, being assessed based on these
  accountabilities, and ensures staff are operating in the best interests of the care recipients, their
  carers and the Company;
- The Company ensures compliance with all related legislative requirements under the Aged Care Act 1997 (Cth) and the National Disability Insurance Scheme Act 2013.

#### **Directors' meetings**

The number of meetings of Directors' held during the year and the number of meetings attended by each Director, are as follows:

Director	Number of Meetings	Number Attended
Andris Drezins	11	11
Heather Pooloo	11	9
Gundega Zarins	11	11
Kristaps Zarins	11	7

#### Contribution in winding up

The Company is incorporated under the Corporations Act 2001 and is a Company limited by guarantee. If the Company is wound up, the constitution states that each member is required to contribute a maximum of \$50 each towards meeting any outstanding obligations of the entity. At 30 June 2019, the total amount that members of the Company are liable to contribute if the Company is wound up is \$200.00.

#### **Auditor's Independence Declaration**

A copy of the Auditor's Independence Declaration as required under subsections 60-40 of the Australian Charities and Not for Profits Commission Act 2012 is included in page 6 of this financial report and forms part of the Board of Directors Report.

Signed in accordance with a resolution of the Board of Directors.

Heather Pooloo

Director

Gundega Zarins

Director

Dated this 19th day of September 2019

At plu

### CMPITT&CO

Chartered Accountants

TELEPHONE: (02) 9715 1555 FACSIMILE: (02) 9715 1566

CHARLES M PITT B.BUS Dip Ag FCA

6/2 PHILIP STREET STRATHFIELD NSW 2135 PO BOX 580 E-MAIL cpitt@cmpitt.com.au

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#### YOUR AGED CARE AT HOME LIMITED AUDITOR'S INDEPENDENCE DECLARATION

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2019 there have been:

- no contraventions of the auditor's independence requirements as set out in section 307c of the Corporations Act 2001;
- (ii) no contraventions of the auditor's independence requirements as set out in subsections 60-40 of the Australian Charities and Not for Profits Commission Act 2012; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Charles M Pitt C M PITT & CO

Chartered Accountants

2 Philip Street, Strathfield NSW 2135

Date: 19 September 2019



Liability limited by a scheme approved under Professional Standards Legislation All correspondence: PO Box 580, STRATHFIELD NSW 2135

# YOUR AGED CARE AT HOME LIMITED ABN: 39 169 059 992 STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2019

		2019 \$	2018 \$
	Note		
Revenue	4	2,014,889	1,387,731
Employee benefits expense	5	(1,583,230)	(1,159,817)
Depreciation expense	6	(22,638)	(12,073)
Other expenses	7 _	(390,020)	(201,374)
Surplus before income tax	_	19,001	14,467
Income tax expense	_	<u>-</u>	
Surplus for the year	_	19,001	14,467
Other comprehensive income, net of income tax	_	<u>-</u>	
Total comprehensive income		19,001	14,467

# YOUR AGED CARE AT HOME LIMITED ABN: 39 169 059 992 STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2019

		2019	2018
	NI a.4 a	\$	\$
Command and add	Note		
Cook and cook a minutestants	0	050.004	670 220
Cash and cash equivalents Trade and other receivables	8 9	858,681	672,332
Total current assets	9 -	35,715 894,396	30,655 702,987
Total current assets	-	094,390	702,967
Non-current assets			
Plant and equipment	10	62,891	61,250
Total non-current assets	- -	62,891	61,250
Total assets	-	957,287	764,237
Current liabilities			
Trade and other payables	11	510,432	394,371
Provisions	12(i)	125,158	80,132
Total current liabilities	- -	635,590	474,503
Non-current liabilities			
Non-current provisions	12(ii)	59,503	46,541
Total non-current liabilities	- -	59,503	46,541
Total liabilities	- -	695,093	521,044
Net assets	-	262,194	243,193
Equity			
Business transfer from Latvian Aged Care Laima	13	-	-
Retained surplus		262,194	243,193
Total equity	- -	262,194	243,193

## YOUR AGED CARE AT HOME LIMITED ABN: 39 169 059 992 STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2019

	Business transferred from Laima Aged Care		Retained surpluses	Total equity
		\$	\$	\$
	Not	е		
Balance at 01 July 2017		188,132	40,594	228,726
Business transferred from Laima Aged Care	13	(188,132)	188,132	-
Surplus after income tax expense for the year Other comprehensive income, net of tax		-	14,467	14,467
Total comprehensive income for the year			243,193	243,193
Balance at 30 June 2018		<u> </u>	243,193	243,193
Balance at 01 July 2018		-	243,193	243,193
Surplus after income tax expense for the year		_	19,001	19,001
Other comprehensive income, net of tax		-	_	-
Total comprehensive income for the year			262,194	262,194
Balance at 30 June 2019			262,194	262,194

## YOUR AGED CARE AT HOME LIMITED ABN: 39 169 059 992 STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2019

		2019 \$	2018 \$
	Note		
Operating activities			
Receipts from customers (inclusive of GST)		187,863	128,227
Payments to suppliers and employees (inclusive of GST)		(1,959,075)	(1,301,031)
Home care subsidies received		1,824,610	1,398,049
Client contributions received		125,049	40,637
Interest received		12,499	9,099
Donations received		3,503	5,077
Other income		961	1,175
Net cash provided by operating activities	14	195,410	281,233
Investing activities			
Payments for plant and equipment		(24,279)	(43,814)
Net cash used in investing activities		(24,279)	(43,814)
Financing activities			
Net cash from financing activities			
Net change in cash and cash equivalents		171,131	237,419
Cash and cash equivalents, beginning of year		672,332	434,913
Cash and cash equivalents, end of year	8	843,463	672,332

## YOUR AGED CARE AT HOME LIMITED ABN: 39 169 059 992 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2019

#### Note 1. General information and statement of compliance

The financial report includes the financial statements and notes of Your Aged Care at Home Ltd. These financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards - Reduced Disclosure Requirements and Interpretations issued by the Australian Accounting Standards Board ('AASB'), the Australian Charities and Not-for-profits Commission Act 2012 and the Corporations Act 2001, as appropriate for not-for-profit oriented entities.

The financial statements for the year ended 30 June 2019 were approved and authorised for issue by the Board of Directors on 19 September 2019.

#### Note 2. Significant accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### New or amended Accounting Standards and Interpretations adopted

The company has adopted all of the new or amended Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

Any new or amended Accounting Standards or Interpretations that are not yet mandatory have not been early adopted. The company has yet to assess the impact of these new or amended Accounting Standards and Interpretations.

#### Historical cost convention

The financial statements have been prepared under the historical cost convention.

#### **Critical accounting estimates**

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the company's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in note 3.

#### Revenue recognition

Revenue is recognised when it is probable that the economic benefit will flow to the company and the revenue can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable.

#### Government Home care subsidies

Government Home care subsidies received by this entity under the Aged Care Act 1997 are recognised as income when the obligations relating to the receipt have been met.

#### Client contribution fees

Client contribution fees, charged for care or services provided to clients, are recognised when the service is provided.

ABN: 39 169 059 992

#### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 30 JUNE 2019

#### Sales revenue

Revenue from the sale of goods is recognised as revenue when this entity transfers the significant risks and rewards of ownership of the assets.

#### **Donations**

Donations collected, including cash and goods for resale, are recognised as revenue when the entity gains control, economic benefits are probable and the amount of the donation can be measured reliably.

#### Interest

Interest revenue is received from cash and short term deposits held with financial institutions and is recognised on the accrual basis.

#### Other revenue

Other revenue is recognised when it is received or when the right to receive payment is established.

#### Income Tax

This entity is a registered public benevolent institution and is exempt from income tax under Subdivision 50-B of the Income Tax Assessment Act 1997. This entity is also endorsed as a deductable gift recipient (DGR) under Subdivision 30-BA of the Income Tax Assessment Act 1997.

#### **Current and non-current classification**

Assets and liabilities are presented in the statement of financial position based on current and non-current classification.

An asset is classified as current when: it is either expected to be realised or intended to be sold or consumed in the company's normal operating cycle; it is held primarily for the purpose of trading; it is expected to be realised within 12 months after the reporting period; or the asset is cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least 12 months after the reporting period. All other assets are classified as non-current.

#### Cash and cash equivalents

Cash and cash equivalents includes cash on hand, cash bank deposits, and short term bank deposits with original maturities of four months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

#### Trade and other receivables

Short-term receivables are measured at the original invoice amount where the effect of discounting is immaterial. The credit risk is the carrying amount (net of any allowance for impairment). No interest is earned on trade debtors. The carrying amount approximates fair value.

#### Property, plant and equipment

Plant and equipment is stated at historical cost less accumulated depreciation and impairment. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Depreciation is calculated on a straight-line basis to write off the net cost of each item of plant and equipment over their expected useful lives as follows:

Motor vehicles 6 years
Office furniture 4-5 years
Computer equipment 4 years
Client equipment 4 years

### YOUR AGED CARE AT HOME LIMITED ABN: 39 169 059 992

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

The residual values, useful lives and depreciation methods are reviewed, and adjusted if appropriate, at each reporting date.

An item of property, plant and equipment is derecognised upon disposal or when there is no future economic benefit to the company. Gains and losses between the carrying amount and the disposal proceeds are taken to profit or loss.

#### Trade and other payables

These amounts represent liabilities for goods and services provided to the company prior to the end of the financial year and which are unpaid. Due to their short-term nature they are measured at the original invoice amount where the effect of discounting is immaterial. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **Employee benefits**

#### Short-term employee benefits

Liabilities for wages and salaries, annual leave and long service leave expected to be settled wholly within 12 months of the reporting date are measured at the amounts expected to be paid when the liabilities are settled.

#### Other long-term employee benefits

The liability for annual leave and long service leave not expected to be settled within 12 months of the reporting date are measured at the present value of expected future payments to be made in respect of services provided by employees with two or more years of service up to the reporting date. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service.

#### Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the Australian Taxation Office. In this case it is recognised as part of the cost of the acquisition of the asset or as part of the expense,

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the Australian Taxation Office is included in other receivables or other payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the Australian Tax Office, are presented as operating cash flows.

#### Comparatives

Where necessary comparative information has been reclassified to achieve consistency in disclosure with current year amounts and other disclosures.

## YOUR AGED CARE AT HOME LIMITED ABN: 39 169 059 992 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

#### Note 3. Critical accounting judgements, estimates and assumptions

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities (refer to the respective notes) within the next financial year are discussed below.

#### Estimation of useful lives of assets1

The company determines the estimated useful lives and related depreciation charges for its plant and equipment assets. The useful lives could change significantly as a result of technical innovations or some other event. The depreciation charge will increase where the useful lives are less than previously estimated lives, or technically obsolete or non-strategic assets that have been abandoned or sold, will be written off or written down.

#### Employee benefits provision

As discussed in note 2, the liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

#### ABN: 39 169 059 992

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

	2019	2018
	\$	\$
Note		
4 Revenue		
Home care subsidies	1,718,937	1,237,654
Client contribution fees	125,049	40,637
Private client services	8,989	32,159
Brokerage services	57,580	59,762
NDIS services	68,059	1,726
Donations and fund raising	3,503	5,077
Interest	14,262	9,541
Workers compensation premium refund	15,219	-
Other revenue	961	1,175
WorkCover	2,330	-
Total revenue	2,014,889	1,387,731
5 Employee benefits expense		
Salaries and wages	1,300,776	984,377
Superannuation contributions	123,950	92,268
Provision for employee benefits		
- Annual leave	30,772	17,463
- Personal leave	14,254	4,385
- Long service leave	12,961	8,350
Workers compensation insurance	81,524	34,855
Staff training and seminars	17,091	15,010
Protective clothing	1,527	2,346
Police checks	375	763
Total employee benefits expense	1,583,230	1,159,817
6 Depreciation expense		
Depreciation	22,638	12,073
Total depreciation	22,638	12,073

#### ABN: 39 169 059 992

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

		2019	2018
lote		\$	\$
7	Other expenses		
•	Auditors' remuneration	6,496	5,204
	Client expenses	293,690	127,87
	Portable and attractive items	4,823	2,373
	Fund raising expenses	820	1,143
	Charitable donations and services	1,228	3,178
	Insurance	6,637	6,098
	Legal expenses	<del>-</del>	882
	Motor vehicle expenses	2,209	3,328
	Postage, printing and stationery	13,368	6,562
	IT maintenance and subscriptions	10,207	6,326
	Telecommunications	10,541	6,936
	Rent	26,000	15,600
	General expenses	14,001	15,869
	Total other expenses	390,020	201,374
8	Cash and cash equivalents		
ō	Cash at bank	240,687	145,824
	Term deposits	614,539	525,332
	PayPal account	1,026	1,026
	Cash on hand	2,429	150
	Total cash and cash equivalents	858,681	672,332
_			
9	Trade and other receivables	45.400	00.00
	Service income	15,432	20,664
	Subsidy receivable	8,958	3,473
	Other receivables	-	4.00
	Interest income	3,098	1,335
	Prepayments	8,227	5,139
	Total trade and other receivables	35,715	30,65
10	Plant and equipment		
	Motor vehicle - at cost	6,500	6,500
	Less: Accumulated depreciation mv	(4,841)	(3,758
	'	1,659	2,742
	Plant and equipment - at cost	99,919	75,640
	Less: Accumulated depreciation pe	(38,687)	(17,132
		61,232	58,508
	Total plant & equipment	62,891	61,250

#### ABN: 39 169 059 992

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

#### Note

#### 10 Non-current assets - plant and equipment (continued)

#### Reconciliations

Reconciliation of the written down values at the beginning and end of the current financial year are set out below:

		Plant and Equipment \$	Motor Vehicle \$	Total \$
	Balance at 1 July 2018	58,508	2,742	61,250
	Additions	24,279	-	24,279
	Disposals	-	-	-
	Depreciation expense	(21,555)	(1,083)	(22,638)
	Balance at 30 June 2019	61,232	1,659	62,891
			2019	2018
			\$	\$
11	Trade and other payables			
	Accrued salaries, wages and oncosts		58,327	71,091
	Trade creditors and other accruals		55,798	38,131
	Liability for future service delivery		396,307	285,149
	Total trade and other payables		510,432	394,371
12	Provisions			
12	Employee benefits			
(i)	Current liabilities			
(.,	Annual leave and personal leave		125,158	80,132
	Total provisions - current		125,158	80,132
	•		<u> </u>	<u> </u>
(ii)	Non-current liabilities			
	Long service leave		59,503	46,541
	Total provisions - non-current		59,503	46,541
42	Business transfer from Latrian Agad Care Laims to V	our Agod Core of He	uma I tal	
13	<b>9</b>	_		
	The business was transferred from Latvian Aged Care Lai 31 January 2015 in accordance with the Deed of Transfer		re at Home Ltd on	
	Balance at the beginning of the year		-	188,132
	Transferred to Retained Surplus		-	(188,132)
	Balance at the end of year			-

#### ABN: 39 169 059 992

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

Note         \$         \$           14         Note to statement of cash flow Reconciliation of net cash provided by Operating activities to operating surplus         19,001         14,467           Operating surplus         19,001         14,467           Non-cash flows in profit from ordinary activities           Depreciation         22,638         12,073           Loss on disposal of plant and equipment         -         222           Employee entitlements         57,988         63,441           Changes in assets and liabilities           Decrease/(increase) in receivables         (5,060)         39,115           Increase/(decrease) in accounts payable         116,061         151,914           Cash flows from operations         210,628         281,233           15         REMUNERATION OF KEY MANAGEMENT PERSONNEL         Total key management personnel remuneration         156,499         116,537           16         AUDITORS REMUNERATION         6,000         5,000           Underprovision/(overprovision) of Audit fees         496         204           Total Auditors Remuneration         6,496         5,204			2019	2018				
Reconciliation of net cash provided by Operating activities to operating surplus  Operating surplus  19,001  14,467  Non-cash flows in profit from ordinary activities Depreciation  22,638  12,073  Loss on disposal of plant and equipment  - 222  Employee entitlements  57,988  63,441  Changes in assets and liabilities Decrease/(increase) in receivables Increase/(decrease) in accounts payable Cash flows from operations  116,061  151,914 Cash flows from operations  15 REMUNERATION OF KEY MANAGEMENT PERSONNEL Total key management personnel remuneration  156,499  116,537  16 AUDITORS REMUNERATION Auditing of the accounts Auditing of the accounts Operating surplus  15,000 Underprovision/(overprovision) of Audit fees	Note		\$	\$				
Operating activities to operating surplus           Operating surplus         19,001         14,467           Non-cash flows in profit from ordinary activities         22,638         12,073           Loss on disposal of plant and equipment         -         222           Employee entitlements         57,988         63,441           Changes in assets and liabilities         (5,060)         39,115           Increase/(increase) in receivables         (5,060)         39,115           Increase/(decrease) in accounts payable         116,061         151,914           Cash flows from operations         210,628         281,233           15         REMUNERATION OF KEY MANAGEMENT PERSONNEL         Total key management personnel remuneration         156,499         116,537           16         AUDITORS REMUNERATION         6,000         5,000           Underprovision/(overprovision) of Audit fees         496         204	14							
Operating surplus         19,001         14,467           Non-cash flows in profit from ordinary activities         22,638         12,073           Loss on disposal of plant and equipment         -         222           Employee entitlements         57,988         63,441           Changes in assets and liabilities         57,988         63,441           Changes in assets and liabilities         (5,060)         39,115           Increase/(decrease) in receivables         (5,060)         39,115           Increase/(decrease) in accounts payable         116,061         151,914           Cash flows from operations         210,628         281,233           15         REMUNERATION OF KEY MANAGEMENT PERSONNEL         Total key management personnel remuneration         156,499         116,537           16         AUDITORS REMUNERATION         6,000         5,000           Underprovision/(overprovision) of Audit fees         496         204		• •						
Non-cash flows in profit from ordinary activities           Depreciation         22,638         12,073           Loss on disposal of plant and equipment         -         222           Employee entitlements         57,988         63,441           Changes in assets and liabilities           Decrease/(increase) in receivables         (5,060)         39,115           Increase/(decrease) in accounts payable         116,061         151,914           Cash flows from operations         210,628         281,233           15 REMUNERATION OF KEY MANAGEMENT PERSONNEL           Total key management personnel remuneration         156,499         116,537           16 AUDITORS REMUNERATION           Auditing of the accounts         6,000         5,000           Underprovision/(overprovision) of Audit fees         496         204		Operating activities to operating surplus						
Depreciation         22,638         12,073           Loss on disposal of plant and equipment         -         222           Employee entitlements         57,988         63,441           Changes in assets and liabilities           Decrease/(increase) in receivables         (5,060)         39,115           Increase/(decrease) in accounts payable         116,061         151,914           Cash flows from operations         210,628         281,233           Total key management personnel remuneration         156,499         116,537           AUDITORS REMUNERATION           Auditing of the accounts         6,000         5,000           Underprovision/(overprovision) of Audit fees         496         204		Operating surplus	19,001	14,467				
Loss on disposal of plant and equipment         -         222           Employee entitlements         57,988         63,441           Changes in assets and liabilities           Decrease/(increase) in receivables         (5,060)         39,115           Increase/(decrease) in accounts payable         116,061         151,914           Cash flows from operations         210,628         281,233           15 REMUNERATION OF KEY MANAGEMENT PERSONNEL           Total key management personnel remuneration         156,499         116,537           16 AUDITORS REMUNERATION           Auditing of the accounts         6,000         5,000           Underprovision/(overprovision) of Audit fees         496         204		Non-cash flows in profit from ordinary activities						
Employee entitlements         57,988         63,441           Changes in assets and liabilities           Decrease/(increase) in receivables         (5,060)         39,115           Increase/(decrease) in accounts payable         116,061         151,914           Cash flows from operations         210,628         281,233           15 REMUNERATION OF KEY MANAGEMENT PERSONNEL         Total key management personnel remuneration         156,499         116,537           16 AUDITORS REMUNERATION         6,000         5,000           Auditing of the accounts         6,000         5,000           Underprovision/(overprovision) of Audit fees         496         204		Depreciation	22,638	12,073				
Changes in assets and liabilities  Decrease/(increase) in receivables (5,060) 39,115 Increase/(decrease) in accounts payable 116,061 151,914 Cash flows from operations 210,628 281,233  15 REMUNERATION OF KEY MANAGEMENT PERSONNEL Total key management personnel remuneration 156,499 116,537  16 AUDITORS REMUNERATION Auditing of the accounts 6,000 5,000 Underprovision/(overprovision) of Audit fees 496 204		Loss on disposal of plant and equipment	-	222				
Decrease/(increase) in receivables (5,060) 39,115 Increase/(decrease) in accounts payable 116,061 151,914 Cash flows from operations 210,628 281,233  15 REMUNERATION OF KEY MANAGEMENT PERSONNEL Total key management personnel remuneration 156,499 116,537  16 AUDITORS REMUNERATION Auditing of the accounts 6,000 5,000 Underprovision/(overprovision) of Audit fees 496 204		Employee entitlements	57,988	63,441				
Increase/(decrease) in accounts payable Cash flows from operations  116,061 210,628 281,233  15 REMUNERATION OF KEY MANAGEMENT PERSONNEL Total key management personnel remuneration 156,499 116,537  16 AUDITORS REMUNERATION Auditing of the accounts Underprovision/(overprovision) of Audit fees 496 204		Changes in assets and liabilities						
Cash flows from operations  210,628  281,233  15 REMUNERATION OF KEY MANAGEMENT PERSONNEL  Total key management personnel remuneration  156,499  116,537  16 AUDITORS REMUNERATION  Auditing of the accounts  Underprovision/(overprovision) of Audit fees  496  204		Decrease/(increase) in receivables	(5,060)	39,115				
15 REMUNERATION OF KEY MANAGEMENT PERSONNEL Total key management personnel remuneration 156,499 116,537  16 AUDITORS REMUNERATION Auditing of the accounts 6,000 5,000 Underprovision/(overprovision) of Audit fees 496 204		Increase/(decrease) in accounts payable	116,061	151,914				
Total key management personnel remuneration 156,499 116,537  16 AUDITORS REMUNERATION Auditing of the accounts 6,000 5,000 Underprovision/(overprovision) of Audit fees 496 204		Cash flows from operations	210,628	281,233				
16 AUDITORS REMUNERATION  Auditing of the accounts 6,000 5,000  Underprovision/(overprovision) of Audit fees 496 204	15	REMUNERATION OF KEY MANAGEMENT PERSONNEL						
Auditing of the accounts 6,000 5,000 Underprovision/(overprovision) of Audit fees 496 204		Total key management personnel remuneration	156,499	116,537				
Underprovision/(overprovision) of Audit fees 496 204	16	AUDITORS REMUNERATION						
		Auditing of the accounts	6,000	5,000				
Total Auditors Remuneration 6,496 5,204		Underprovision/(overprovision) of Audit fees	496	204				
		Total Auditors Remuneration	6,496	5,204				

## YOUR AGED CARE AT HOME LIMITED ABN: 39 169 059 992 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

#### Note 17. Commitments

The company had no commitments for expenditure as at 30 June 2019 and 30 June 2018

#### Note 18. Related party transactions

*Key management personnel* Disclosures relating to key management personnel are set out in note 15.

#### Note 19. Events after the reporting period

No matter or circumstance has arisen since 30 June 2019 that has significantly affected, or may significantly affect the company's operations, the results of those operations, or the company's state of affairs in future financial years.

#### ABN: 39 169 059 992

#### **DIRECTORS' DECLARATION**

#### FOR THE YEAR ENDED 30 JUNE 2019

In the opinion of the Directors' of Your Aged Care At Home Limited:

- a) The financial statements and notes of Your Aged Care At Home Limited are in accordance with the Australian Charities and Not-for-profits Commission Act 2012, including:
  - I. Giving a true and fair view of its financial position as at 30 June 2018 and of its performance for the financial year ended on that date; and
  - II. Complying with Australian Accounting Standards Reduced Disclosure Requirements (including the Australian Accounting Interpretations) and the Australian Charities and Not-for-profits Commission Regulation 2013; and
- b) There are reasonable grounds to believe that Your Aged Care At Home Limited will be able to pay its debts as and when they become due and payable.

Heather Pooloo Director

A Mh

Dated this 19th day of September 2019

#### CMPITT&CO

#### Chartered Accountants

TELEPHONE: (02) 9715 1555 6/2 PHILIP STREET

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## INDEPENDENT AUDIT REPORT TO THE MEMBERS OF YOUR AGED CARE AT HOME LTD AND THE COMMONWEALTH DEPARTMENT OF HEALTH

#### Report on the Audit of the Financial Report

We have audited the financial report of Your Aged Care at Home Limited (YACAH), which comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the responsible entities' declaration.

In our opinion, the financial report of YACAH, has been prepared in accordance with Division 60 of the Australian Charities and Not-for-Profits Commission Act 2012, including:

- a) giving a true and fair view of the registered entity's financial position as at 30 June 2019 and of its financial performance for the year ended; and
- b) complying with Australian Accounting Standards to the extent described in Note 1, and division 60 the Australian Charities and Not-for-profits Commission Regulation 2013. basis for opinion.

#### **Basis for opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the registered entity in accordance with the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act) and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Committee's Responsibility for the Financial Report

The committee of the YACAH, are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the



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financial report is appropriate to meet the requirements of the Australian Charities & Not for Profits Commission Act 2012. The committee's responsibility also includes such internal control as to determine the committee necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the YACAH, ability to continue as a going concern, disclosing, as applicable, matters relating to Going concern and using the going concern basis of accounting unless the responsible entities either intend to liquidate the registered entity or to cease operations, or have no realistic alternative but to do so.

#### Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or
  error, design and perform audit procedures responsive to those risks, and obtain audit evidence that
  is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material
  misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve
  collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by responsible entities.
- Conclude on the appropriateness of responsible entities' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern.



Liability limited by a scheme approved under Professional Standards Legislation All correspondence: PO Box 580, STRATHFIELD NSW 2135 If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.

• Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

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Charles M Pitt
C M PITT & CO
CHARTERED ACCOUNTANTS

Dated: 19 September 2019

ICAA Membership No. 20190 Registered Company Auditor No. 2944 Unit 6 & 7, 2 Philip Street Strathfield



